

L'ecole Des Petitis

Executive Meeting Agenda

Date: January 13, 2016

Meeting Called to Order: 1904

In Attendance: Katie Forre, Jennifer Aitken, Danielle Anderson, Genessa, Zinnie Breitkreutz, Niki Dionne-Nielsen

Approved Minutes for last meeting: motioned by Zinnie; seconded by Genessa

Approved Agenda: motioned by Jennifer; seconded by Zinnie

**Presidents Report:**

- **AGM meeting date** - tentatively April 27 6-7 for board members, 7-9 AGM; Katie is going to book meeting space for us at pool if available
- **Pre-registration dates** - will be open January 25 to Feb 2, 2016 for returning students; package to be sent on the 22nd by email. Parents to print off and return to school. spot saved once registration fee is received.  
**Registration packages for new students on Feb 8, 2016**  
**February 10, 2016** - open house at preschool for new students to drop off packages from 6-7:30  
**we will have the 2 year old cut off as December 31 (must turn 3 by December 31, 2016); 2 year olds capped at 3 per 2 day class**
- **Braden Equities** - Cheques-\$135 reimbursement to us for lost cheques
- Ceiling tiles - adopt a tile & decorate it; will move topic to next meeting

**Vice Presidents Report:**

- **Update** - Purdy's fundraiser for Easter; 25% of profit, will be returned to preschool
- online to place order. orders will come to preschool
- sending letter to everyone regarding fundraiser - amount for every family will be put on letter so they know how much they have fundraised so far
- some families have yet to fundraise; they need to be made aware that they only have two fundraisers left to complete their requirements

**Treasurer's Report:**

- **finances** - we are behind \$200-400 a month; parents are opting to pay out fundraiser and we are short because opt out payment isn't high enough
- looking at options due to deficit
- money available from casino account; but would prefer to save it as we have to pay back
- budget
- casino income can't be relied on - should be spread over 2 years

- registration fee should be split over two months September (1/2) and June (1/2)
- rent is \$ 25,100 for next school year
- **\*NEW monthly fees\*** - 2 day \$110/ month x 32 students = 3520 x 10 months = \$352000
- 3 days fees - 36 students x\$ 145 = \$5220 x 10 months = \$ 52, 2000
- increase school fee to include music classes
- **\*Registration fee is being increased\*** to- \$125.00 from \$100.00. This will provide preschool with extra \$1600 in income. \$75 will be kept by preschool and \$50 will be taken off students June tuition.
- 1 case of no nut chocolates to be sold by every family (this is mandatory) and optional fundraisers will also be available
- brownies and sparks are providing toilet paper and some craft supplies
- guides are paying \$180 for the rental of the space
- Genessa is taking a wage decrease because she is not in class due to her practicum
- 2 ipads to be sold that preschool not using. Retail for - \$100- 169\$; do not have chargers
- sold for \$150 each = \$300 profit back to preschool

#### **Teachers Report:**

- **update** - if we get extra parents asking to volunteer will accept them while Genessa is away completing her practicum; however no sibling are to attend with parents
- Genessa is setting up ahead of time for Helene
- will start taking kids out with the warmer weather; but only when Genessa is in class
- increase 3 days classes up to 18 kids for fall

#### **Registrar's Report:**

- **update** - classes are currently full
- have 15 people who have inquired recently about spots
- Registrar will contact them and let them know when registration to public opens
- registration package to include new fees for registration and tuition; as well as list that all classes with include a music component.

#### **Purchaser:**

- **update** - butterflies to be grown and released at end of school year; cost of \$50
- graduation hats are ordered; paid for with money raised from scholastic book fair
- light table is here

#### **Newsletter/Communications:**

- essential oils diffuser - parent would like to know if parents could fundraiser towards one in the class room
- board denied this due to allergy concerns

#### **New Business:**

- roof tiles

- garage sale
- year end party

**Next Meeting: Feb 10 7:30**

**Time Meeting Ended: 2056**