

L'Ecole Des Petits

Executive Meeting Agenda

Date: October 4, 2016

Meeting Called to Order: 7:41pm

In Attendance: Zinnie Brietkreutz, Helen N'Dour, Niki Dionne-Nielsen, Genessa Belzile, Erin McCall, Theresa Robinson, Katie Forre, Patricia Riopel

Approved Minutes for last meeting: Niki moved Patricia second

Approve Agenda: Niki moved, Patricia second

**Presidents Report:**

- Braden Equities: Letter in the mail saying we were still on last years rent. Checks were reissued with the difference, keeping \$135 as a reissuing fee.
- Katie is donating the vanity and light fixture at no cost.

**Vice Presidents Report:**

- Cookie dough fundraiser:
  - Ordered the forms etc. Oct. 3<sup>rd</sup>. We will have gluten free. Forms back on Nov 21<sup>st</sup> or 22<sup>nd</sup>
- Door lock: Discussion of whether we need another lock higher up on the door because of issues with the lock and door sticking.
- Update on chocolate fundraiser: One case left.

**Treasurer's Report:**

- Casino Update: No casino this year due to lost paperwork on the casinos end. Scheduled early 2018
- Bank Balance: Patricia passed off the profit and loss and budget.
  - \$13,000 balance income at the end of the year.
- Expenses: Approved expenses. Katie: Cleaning. Genessa: Supplies and crafts.
- Online banking: Working. We are now able to view our account online.

**Teacher's Report:**

- Update: Late pick-ups are becoming a problem. Possibility of a three strike rule. Letter home as a reminder to parents. Parents charged \$1 per minute they are late.
- November to have two parents per class to present about their professions.
- Dec. field trip?

**Registrar's Report:**

- Update

**Purchaser:**

- Update

**Newsletter/Communications:**

- Update: Parents like the weekly update.

**New Business:**

- December board party. Potluck/gift exchange (\$20) Dec 9<sup>th</sup> 7:00pm

**Next Meeting: Nov 8th. 2016, 7:30pm**

**Time Meeting Ended: 8:47pm**