

L'Ecole Des Petits  
Executive Meeting Agenda  
Date: November 8<sup>th</sup>, 2016

Meeting Called to Order: 7:34 pm

In Attendance: Zinnie Brietkreutz, Helen N'Dour, Niki Dionne-Nielsen, Genessa Belzile, Erin McCall, Theresa Robinson, Katie Forre, Patricia Riopel.

Approved Minutes for last meeting: Niki, Patricia second

Approve Agenda: Patricia, Niki second

**Presidents Report:**

- • Braden Equities:
- • They are adding signage \$870 for us to add our title on the sign. Braden offered a payment plan.
- • Question: do we want to pay up front or in installments at \$50- \$100 a month?  
Discussion
- • Will talk to Braden Equities if we can do a \$50 payment plan.

**Vice Presidents Report:**

- • Epcor: The reason nothing was changed was because we had an outstanding balance. Now that we are paid up, we will now be on a budget payment plan of \$195 a month.
- • Discussion that we need to inform parents that there will be no Casino this year that it will be Jan-March 2018 due to a clerical error. Zinnie will draft a letter.

**Treasurer's Report:**

- • Casino Update: No update from the casino on our confirmation letter that we do have the Casino in 2018. It was likely sent to the last vice president. Patricia would like to have all correspondence sent to the playschool address and not personal addresses.
- • Monthly Report: See report
- • Expenses: Genessa's expenses.
- • Field trip for the three day: \$36 for kids, \$165 for the bus. All else is paid by parents.
- • Balance: After transferring Casino money our balance is \$13,000
- • Bottles that Chartier gives every month. Should we apply for that.

**Teacher's Report:**

- • Licensing came in. "Surprise visit". Genessa does not have the level 2 so they have applied for an exemption for the rest of the year. Next year she should have a level 2 and 3.
- • December 2 Day field trip: Licensing has cleared us to take the kids to her house to make cookies.
- • Mrs. Claus: Local lady \$75/hour. She does a puppet play with her husband who is Santa.
- • Book fair: \$980 back to us.
- • Christmas Concerts: Split the classes into two nights. We don't have a date yet.

Discussion:

- ○ We will have a 3 day concert. Dec 14<sup>th</sup>. 6pm and 6:30pm
- ○ 2 day will have a song at the Christmas party and we will stream in via facebook live

**Registrar's Report:**

- • Update: We are currently one student short, however, we have an interested student.
- • We will cash the check from the parent who does not want to fundraise.
- • Donation Request letter from the Kin Club: \$150 donation. Also suggested we approach the Lions club.

**Purchaser:**

- • Update: Purchasing from the book fair.

**Newsletter/Communications:**

- • Update: Concerned people are still texting you. People should be calling the school. We will add a message at the top of the weekly emails the number of the school and a reminder to call the school if your child is absent.

**New Business:**

**Next Meeting:** Dec 9<sup>th</sup> potluck 7pm

**Time Meeting Ended: 8:53pm**