

L'ecole Des Petits
Annual General Meeting
Date: April 6th, 2016

Annual General Meeting Called to Order: 1902

In Attendance: board: Katie Forre, Niki Dionne, Jennifer Aitken, Danielle Anderson, Zinnie Breitzkreutz, Genessa, Helene N'dour; Patricia Riopel

Parents: Anna Wisniewski; Darcie Goudreau; Kendra Bischke; Matt Foreman; Leann Hains; Jennifer Smethurst; Erin McCall; Murielle Berube-Grant; Susan Stuckey; Selene Pesman; Anthony Kohlsmith; Kaylen Tremblay; Brittini Warning; Wendy Ahlefeldt; Jenelle Smith; Jennifer Kozakwhich; Cheri Wells; Theresa Robinson; Kerry King

Introduction of 2015/2016 Parent Volunteer Executive (positions explained)

First call for nominations of 2016/2017 Parent Volunteer Board

Minutes for last AGM:

- motion to accept 2015 AGM minutes as read - accepted by: Susan Stuckey seconded by: John Grant
- vote - motion passed

Agenda for 2016 AGM:

- any additional items to be added (cheque and casino to be added to fundraiser)
- motion to accept the 2016 AGM agenda by: Anthony Kohlsmith seconded by: Ben King
- vote - all in favor - motion passed

Second call for nominations

New business

1. Increasing 3 day class size to 18 children from 16 children- due to increasing rent and decrease fundraising duties; this is more manageable in the 3 day classes
 - motion to approve - Ben king; second Brittani Warning; motioned passed - approved
2. Allow 3 two year children to register in the 2 day program under the condition that they turn 3 years of age by December 31st of the current school year and potty trained
 - motion to approve: Danielle Anderson seconded Darci Goudreau; all in favor ; one against; motion passed
3. New Registration fees to be increased from \$100 to \$125 non-refundable (50\$ deducted from June fees; and \$20 back when attend AGM)
 - motion to approve: Niki Dionne; seconded Kerry King; all in favor; none against; motion passed
4. New monthly fees
 - i) 3 day program increases to \$145 per month from \$130

- ii) 2 day program increases to \$110 per month from \$95
motion to approve: Danielle Anderson; seconded by Zinnie Breitreutz; all in favor; none against; motion passed
- 5. One mandatory fundraiser to be done within the first month of the school year for every registered family with optional throughout the rest of the school year
 - casino - done in March 2017; at Casino in Camrose; need 10 parents over two nights
 - mandatory fundraiser - case of chocolates - parents will pay for it at parent night and will then be able to sell or keep the product - motion to approve Zinnie Breitreutz; seconded Anthony Kohlsmith; motion passed; carried
 - optional fundraiser to be sent out from communication coordinator and then voted on by parents
- 6. Open doors 5 minutes prior to class start instead of 10 minutes
 - motion to approve Susan Stuckey seconded by; Erin McCall; all in favor; motion passed
- 7. Dissolve Purchaser position (teacher will purchase supplies as needed)
 - motion to approve: Jennifer Smethurst seconded Dan Warren; motion carried
- 8. Cheques for casino - cancel cheque; offer incentive to parents doing casino (gas card, hotel, food etc).
motion to approve Wendy Ahlefeldt; Seconded Ben King; motion approved
- 9. Update the terms of reference with either the addition and/or deletion of duties from each of the executive positions responsibilities
- moving some of the roles from treasurer to the vice president and president
motion to approve: Janelle Smyth seconded John Grant; motion approved
- 10. **Final Call for nominations**
 - **Parent informed that there is an incentive (June's tuition paid) for the core board members (president, vice president, treasurer and secretary)**

Election of 2016/2017 Parent Volunteer Executive

- President - Katie Forre - voted - all in favor; motion passed
- Vice President - Niki Dionne - voted - all in favor; motion passed
- Treasurer - Patricia Riopel - voted - all in favor; motion passed
- Secretary - Teresa Robinson - voted - all in favor; motion passed
- Registrar- Erin McCall - voted - all in favor; motion passed
- Communications Coordinator - Zinnie Breitreutz - voted - all in favor; motion passed

10. 2016/2017 school dates

- (a) **2016/2017 information packages - delivered by:** August 4 (hand out August 1-4)
- (b) **orientation night/ meet the teacher** - September 7 (6-645 for 3 day ; 645-8 for 2 days)
- (c) **first day of school - 3 day program** - September 12
- (d) **staggered entry dated for the 2 day program** September 13 and 15
- (e) **last day of school** - June 16
- (f) **next executive meeting will be held:** May 12 at 7pm
- (g) **final executive meeting for 2015/2016 school term will be held:** TBA in June

11. motion required naming the individuals who would have signing authority at the Beaumont Credit union for the Beaumont Scoiete L'Ecole des Petits Operating and Casino Accounts

- motion to keep the signing authority the same, as the board members with signing authority are voted back in motion to approve by Danielle Anderson; seconded Selene Pesman ; motion passed

12. The 2015/2016 Executive will contact the newly elected Executive members to hand off binders, information and duties by June 30, 2016

Open for Comments and Questions

- criminal record checks need to be redone every two years

\$20.00 Registration Refund for attending and participating in the 2016 AGM

New Executive contact information

Time Meeting Ended:2010